

Find a tenant service

A setting up fee for each property will be charged and will include the following:

- Visit your rental property and agree the marketable rental value.
- Carry out an initial inspection of the property with regard to safety regulations and occupancy.
- Advice on presentation and furnishing of your property.
- Advice on the responsibilities of a landlord.
- Arrange the Energy performance certificate, Gas certificate and the electrical certificate.
- Erect a "To Let" marketing board. Advertise your property on Select Sales And Letting website and also on Rightmove website.
- Accompany all viewings if required.
- Tenant selection.
- Apply for and obtain relevant personal references in connection with each tenant that will sign the tenancy agreement.
- Prepare a tenancy agreement.
- Prepare a full property inventory
- Accompany the new tenant to the property after the tenancy agreement has been signed.
- Hand over keys, read meters and inform appropriate utility providers, check through inventory. All forms signed and in duplicate
- Take the first month's rent and deposit in cash when the tenant moves in and arrange standing order for subsequent payments.
- Lodge the deposit with the Deposit Protection Service

